

DRAFT

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

Tuesday, December 10, 2013

Secretary's Report

Present: Elizabeth Hofmeister, Barbara Robshaw, Jeffrey Voelkl, Marjorie Zelman  
Excused Absence: Julie Anain, Marjorie Franknecht  
Also: Roseanne Butler-Smith, Sara Edwards

1) Call to Order

Jeffrey Voelkl called the meeting to order at 4:26 PM in the community room at the Williamsville Library.

2) Approval of Minutes

On motion by Marjorie Zelman and a second by Barbara Robshaw, the minutes of the October 9, 2013 meeting were approved.

3) Approval of Agenda

On motion by Marjorie Zelman and a second by Elizabeth Hofmeister, the agenda for today's meeting was approved.

4) Public Comment

None

5) President's Report

Jeffrey Voelkl stated that the Williamsville Business Association will sponsor the third annual *Love Your Village Love Your Library Gala Fundraiser* to be held on February 7, 2014 at Calvary Episcopal Church. Donations for the event are being accepted from all sources and major sponsors are needed. Jeffrey Voelkl encourages all Amherst library staff to attend & support the Gala.

6) Finances

The Town of Amherst approved the building maintenance budget for 2014 for the Amherst Public Library.

7) Director's Report

A) The Director said tickets for the 2014 *Love Your Village Love your Library* event will be \$25.00 pre sale and \$30.00 at the door. The Gala is being promoted on Facebook.

B) The Director described a parking issue at the Williamsville Library.

C) Santa will be visiting during holiday programs being conducted at all Amherst Libraries.

D) A 10,000 square foot expansion of the Main Library at Audubon is included in the 2013 Town of Amherst adopted budget. The director said there is a demand and need for additional space to be used for study rooms, literacy volunteers and community meeting space.

E) The Director reported a construction grant will assist with the replacement of 2 HVAC units at the Audubon branch.

The Director is in the process of obtaining grants to be used for reconstruction at the Eggertsville-Snyder branch and the replacement of the telephone system at Audubon.

8) New Business

The contract with the Central Library for 2013 will be signed at the next board meeting.

9) Unfinished Business

Jeffrey Voelkl requested a list of 2013/2014 board members dates of service. The Director will send this to him.

Marjorie Zelman asked who the new Amherst Town Board liaison will be. The Director explained that the Town has not announced who this will be.

10) Correspondence

The Director wrote a letter to all Amherst Public Library staff regarding 2014 funding for the libraries.

A copy was provided to all board members.

A patron who attended a Friday night movie night at Clearfield Library sent an email to the Central Library to complement the event and thank the Amherst Library for presenting it.

11) Next Meeting Date

Future meeting dates were selected as follows:

January 29, 2014, 4:15 pm Williamsville Library

February 25, 2014, 4:15 pm Clearfield Library

April 2, 2014, 4:15 pm Audubon Library

May 14, 2014, 4:15 pm Eggertsville-Snyder Library

June 11, 2014, 4:15 pm Williamsville Library

12) Adjournment

There being no further business, on motion by Jeffrey Voelkl with a second by Elizabeth Hofmeister the meeting was adjourned at 5:39 p.m.